



Community Montessori & Dimensions Collaborative School

MINUTES

**Regular Board Meeting
Element Education, Inc.
June 29, 2022
1:00 P.M. Closed Meeting
1:30 P.M. Public Meeting**

Element Staff:

Roland Yung, Chief Operations Officer
Tony Drown, Dimensions Collaborative (DCS) School Director
Brandi Rodrigues Special Education Director
Paul Johnson, Director of Accountability
Kiran Sihota, Director of Human Resources
Doug Miller, Chief Business Officer
Earl Otte, Community Montessori (CM) School Director
Susan Michaels, Executive Assistant
Lois Ingber, Element Education
Alison Jundt, Community Montessori
Catherine Drown, Dimensions Collaborative School
Janeal Fore, Element Education
Emily Snow, Element Education

LOCATION

1441 Montiel Road #143
Escondido, CA 92026

1816 Oak Hill Drive
Escondido, CA 92026

3751 Mary Lane
Escondido, CA 92026

12370 Adobe Ridge Rd
Poway, CA 92064

4646 Mission Gorge Place
San Diego, CA 92120

1800 North Broadway
Escondido, CA 92026

9580 Carlton Hills
Santee, CA 92071

6797 Embarcadero Lane
Carlsbad, CA 92011

1. OPENING PROVISIONS

1.a. Call to Order and Roll Call

1:17 p.m.

Members present: Childers, Rohrer, Tweeten, Williams

Members Absent: Raymond, Sinclair

Secretary: Novacek

Recording Secretary: Michaels

1.b. No public comments related to closed session.

1.c. Adjourned to Closed Session

2. CLOSED SESSION



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3. PUBLIC SESSION

1:50 p.m.

- 3.a. Ms. Rohrer called the meeting to order, and a quorum was established.
- 3.b. Ms. Childers led the Pledge of Allegiance.
- 3.c. The agenda was approved.
- 3.d. Ms. Rohrer reported the Executive Director Performance Evaluation is completed and the Executive Director will be placed on Step 9 of the Administrative Salary Schedule.

MSC (Childers/Tweeten) to approve agenda. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

4. RECOGNITIONS AND PRESENTATIONS

4.a. Staff Recognition

Mr. Johnson recognized Ms. Ingber for her outstanding work during the past school year.

Ms. Novacek bid farewell to Mr. Drown and recognized him for his leadership and hard work while serving as Dimensions Collaborative School Director the past three years.

4.b. Mr. Otte shared a list of events and activities and reported staff is busy wrapping up year-end paperwork and reports.

4.c. Mr. Drown shared photos of the 2022 graduation ceremony and reported staff attended reboot training on June 2nd; Museum of Photography Arts (MOPA) accepted submissions from students, and the program updates and School Director transition are complete.

5. COMMUNICATIONS - Agenda and Non-Agenda Items

5.a. There were no public comments.

5.b. Ms. Rohrer reported she recently had the opportunity to attend a staff evaluation.

6. APPROVAL OF CONSENT ITEMS

6.a. Approval of Minutes of Regular Board Meeting on May 25, 2022

6.b. Approval of Minutes of Special Board Meeting on June 15, 2022

6.c. Ratification of Check Runs for May 2022.

MSC (Childers/Tweeten) to approve Consent Items. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None



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7. INFORMATION ITEMS - NO ACTION

7. a. Chief Business Officer Report

1. Mr. Miller presented current financial information for Community Montessori and Dimensions Collaborative School.
2. Mr. Miller reported staff continues to work on a disaster recovery plan and process technology orders in preparation for the coming school year.

7. b. Director of Human Resources Report

1. Ms. Sihota reported the following new hires: 2 CM Educational Facilitators, 1 DCS Educational Facilitator, 1 Speech Pathologist, 1 Director of Student Services, 1 Development Manager.
2. Ms. Sihota reported the following Professional Development activities: the Business Services Specialist completed an IRS 1099 Compliance Webinar.

7. c. Executive Director Report

1. Ms. Novacek reported the Material Revision activity has been postponed to the fall 2022.

8. DISCUSSION ITEMS:

1. All Governing Board members in attendance agreed to meet on July 27th at 10 a.m. for an in-person Strategic Planning Workshop.

9. ACTION ITEMS

9. a. Element Education

1. Approval of Virtual Venue for July 27 meeting with only Board members attending in person. Speakers (one at a time) may attend in person as well.

MSC (Rohrer/Tweeten) to approve plan for virtual meeting on July 27 Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

9.b. Community Montessori

1. Approval of Local Control and Accountability Plan (LCAP).

MSC (Childers/Williams) to approve Local Control and Accountability Plan (LCAP).

Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

2. Approval of FY 21-22 Education Protection Account (EPA) Resolution

MSC (Tweeten/Childers) to approve FY 21-22 Education Protection Account (EPA) Resolution.
Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams



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Nays: None **Abstain:** None

3. Approval of FY 22-23 Adopted Budget

MSC (Childers/Tweeten) to approve FY 22-23 Adopted Budget. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

4. Approval of Resolution Regarding the Commitment of Fund Balance

MSC (Williams/Childers) to approve Resolution Regarding the Commitment of Fund Balance. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

5. Approval of Universal Pre-Kindergarten (UPK) Plan

MSC (Childers/Tweeten) to approve Universal Pre-Kindergarten (UPK) Plan. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

9.c. Dimensions Collaborative School

1. Approval of Local Control and Accountability Plan (LCAP)

MSC (Tweeten/Williams) to approve Local Control and Accountability Plan (LCAP).

Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

2. Approval of FY 21-22 Education Protection Account (EPA) Resolution

MSC (Childers/Williams) to approve FY 21-22 Education Protection Account (EPA) Resolution. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams **Nays:** None **Abstain:** None

3. Approval of FY 22-23 Adopted Budget

MSC (Tweeten/Childers) to approve FY 22-23 Adopted Budget. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None



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4. Approval of Resolution Regarding the Commitment of Fund Balance

MSC (Rohrer/Tweeten) to approve Resolution Regarding the Commitment of Fund Balance.
Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

5. Approval of CTE Courses

MSC (Rohrer/Childers) to approve CTE Courses. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

6. Approval of Global Education Courses

MSC (Tweeten/Childers) to approve Global Education Courses. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

7. Approval of Universal Pre-Kindergarten (UPK) Plan

MSC (Rohrer/Williams) to approve Universal Pre-Kindergarten (UPK) Plan. Motion passed (4-0)

Ayes: Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. Williams

Nays: None **Abstain:** None

10. FUTURE AGENDA ITEMS

- Safety Plan
- Employment Manual

11. NEXT MEETING DATE - Regular Board Meeting

Date: July 27, 2022
Location: In-Person
Time: 1:00 PM Closed Meeting
1:30 PM Public Meeting



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12. ADJOURNMENT

3:21 p.m.

MSC (Tweeten/Williams) to adjourn the meeting at 3:21 p.m. Motion passed (4-0).

DocuSigned by:
Barbara Rolner
06B6C40724E74BA... Date: 8/16/2022

Board President

DocuSigned by:
[Signature]
819238B3ACD5424... Date: 7/29/2022

Board Secretary

Final